



City Council Workshop

March 23, 2015

Agenda

5:30 P.M. Workshop

- A. Downtown Transportation Center update – Eric Cousens (30 minutes)
- B. Community Development Block Grant Annual Action Plan/Budget – Reine Mynahan (1 hour)
- C. School Department FY16 Budget Presentation – Jude Cyr and Katy Grondin (1 hour)
- D. City Manager FY16 Budget Presentation – Howard Kroll (1 hour)

After each workshop item is presented, the public will be given an opportunity to comment.



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: March 23, 2015

Author: Doug Greene, City Planner

Subject: Downtown Auburn Transportation Center (DATC) Update

Information: Staff came to the March 16th City Council meeting to present a request for additional funds for the construction of footers for the planned public parking garage, which would be constructed under the foundation/footer of the DATC. Prior to that meeting, information was presented at a Lewiston Auburn Transportation Committee by the Engineers and Architects of the DATC. The DATC designer explained that in order to prevent the project from going over budget, the building size was being reduced and exterior façade elements were changed. These changes to the DATC were brought up at the March 16 Council meeting. The Staff informed the Council they would explore ways to reduce costs to allow the architectural elements reviewed back in January 2015, to be restored to the project. As a result, the City Council tabled the matter.

At the time of submitting this Council Information sheet, the Staff is still exploring cost cutting measures and options and will transmit new information directly to the council later on March 20.

Advantages: Staff will provide additional information for the Council to evaluate.

Disadvantages: The appearance of the Downtown Transportation Center may be changed due to budget revisions.

City Budgetary Impacts: The amount requested on March 16th for the design and construction of the footers for the Public Parking Garage in the direct vicinity of the approved Downtown Auburn Transportation Center is still \$57,500. The Staff will report any other budgetary impacts of the revised DATC budget to the Council when more information is available.

Staff Recommended Action: Approve the order for funding for up \$57,500 for the design and construction of footers and evaluate new DATC information presented at the March 23rd meeting.

Previous Meetings and History:

December 1, 2014- The City Council approved the new location of the DATC to the Great Falls Plaza and approved the local funding of \$150,000.

March 2, 2015- Staff presents request for funding of footers for the proposed city owned parking garage in the Great Falls Plaza.

March 16, 2015- Order XX-03162015 to expend \$57,500 for the design and construction of footers in conjunction of the Transportation Center in Great Falls Plaza is tabled by Council.

Attachments:



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: 3-23-15

Author: Reine Mynahan, Community Development Director

Subject: FFY2015 Annual Action Plan of Community Development Program

Information: Attached is the Community Development Program budget for FFY2015. This is Auburn's 41st year of receiving Community Development Block Grant funds, and 14th year for the HOME consortium where the grant is shared with the City of Lewiston. The proposed budget for FFY2015 is \$1,042,902 for Community Development Block Grant and \$510,131 for HOME Investment Partnerships Program funds. The Community Development allocation has dropped \$929 since last year and the HOME allocation dropped \$34,539. This budget will implement the first year strategies and outcomes of the new Consolidated Plan.

Community Development Block Grant Program:

The code enforcement activity incorporates a new approach prompted by a HUD notice published in October 2014. Across the nation CDBG jurisdictions have been transferring code enforcement inspection costs to the CDBG Program. The HUD definition of code enforcement is "costs incurred for inspection for code violations and enforcement of codes in deteriorating or deteriorated areas when such enforcement together with public or private improvements, rehabilitation, or services to be provided may be expected to arrest the decline of the area". The notice expresses concern that when there has been a shift of existing code enforcement efforts to CDBG to relieve pressure on the general fund budget, HUD will look to ensure that CDBG code enforcement activities adhere to the targeting and support services required for CDBG eligibility. Auburn falls into this category of scrutiny. I have been working with the Planning Department to make changes in code enforcement approaches that will assure compliance. The new Consolidated Plan strategy, "Prevent Deterioration of Housing Stock", makes a connection of resources to the strategy that will not only help to address HUD's mandate that the decline of the area will be arrested, but also provides a tool or "carrot" to code enforcement officers to ease the way towards compliance.

Two of the new activities in the Community Development Program are Community Gardens and improvements to the Union Street Park. I am working with St. Mary's Nutrition Center to develop a plan that will identify the office/agency who will oversee such a program, and how the gardens will be established and maintained. A report on the study process will be complete within the next few months. We anticipate work to build the first garden will be done this summer/fall with the garden ready for planting in 2016. Improvements to Union Street are lighting throughout the Union Street Park and installation of playground equipment that will serve the neighborhood children.

The Consolidated Plan has a completely new anti-poverty strategy, **support people in their efforts to transition out of poverty**. The direction of this strategy is "helping young people growing up in poverty to get the personal and educational skills needed to live a healthy and productive adult life" or "to help adults to successfully provide for themselves and their families through education and development of employment skills". A Request for Proposals was issued asking agencies to respond to this strategy. There are two new public service activities, the Police Department Work with ME Program creating a youth apprenticeship program and Community Concepts, Inc. Bridges Out of Poverty, a pilot program utilizing referrals from Dot Meagher, Auburn's Social Services Director, to provide training that help building skills of people coming from generational poverty. Dot Meagher, Phil Crowell and I are working with a steering committee to help shape this program with the hope that a foundation will provide funding for a greatly expanded program.

The Consolidated Plan also contains a new homeless strategy, **prevent homelessness**. This strategy is to “support homeless people first with housing, then with services to help them provide for themselves and their families through work readiness training and job skills”. Two agencies responded to our Request for Proposals, Save Voices and Tedford Housing. They will provide the supports that homeless people need to prevent reoccurrence of homelessness and skill development towards financial security.

HOME Investment Partnerships Program:

The HOME grant includes funding for all four eligible activities, homebuyer, homeowner rehab, tenant based rental assistance and new rental housing.

Once again, we will not meet the requirement of having HOME funds committed within 18 months of award, so we will need to fund another special project. We may propose another homebuyer activity through our CHDO, Auburn Housing Development Corporation. This could be acquisition and rehabilitation, as we have done the past two years, or perhaps a new approach to homeownership such as a co-operative project. Either way, the new activity will come before the City Council for approval once a concrete project has been identified. We expect this will be the last year we need to create a special project.

The Citizen’s Advisory Committee met on March 5th and March 17th to review the proposed budget and provide comments. The meeting record, including their suggestions and budget recommendations, is in Appendix A of this package. The committee supported the proposed allocation of funds and the activities in the budget

Advantages: Supports the 2015-19 Consolidated Plan strategies and anticipated outputs

Disadvantages:

City Budgetary Impacts: Funding covers the majority of the Planning Department’s code enforcement position that was formerly funded through the General Fund.

Staff Recommended Action: Support proposed action plan

Previous Meetings and History: Consolidated Plan workshop of March 9th

Attachments: Information package including programs and projects, past accomplishments, performance measures, resources, budget and descriptions.

INTRODUCTION:

Community Development Block Grant Program

The Federal government enacted the Housing and Community Development Act that created the Community Development Program in 1974. This Act eliminated a number of competitive federal grant programs and consolidated them into one, Community Development Block Grant Program. The City of Auburn was fortunate to be designated as an entitlement community. The designation is accomplished by formula that takes into consideration factors such as growth lag, extent of housing overcrowding, poverty, unemployment, etc.

The primary objective of the Community Development Block Grant Program is “to develop viable communities by promoting integrated approaches that provide decent housing, a suitable living environment, and expand economic opportunities for low and moderate income persons. The primary means towards this end is the development of partnerships among all levels of government and the private sector, including for-profit and non-profit organizations.”

The City must use their funds on activities that either benefit low- and moderate-income families or aid in the prevention or elimination of blight. The city must ensure that 70% of expenditures are for the benefit of low-and moderate-income households.

A variety of activities are allowed. These include rehabilitation and preservation, economic development, planning and program administration, acquisition, public facilities and improvements, clearance, public services, relocation, and homeownership activities.

Since 1974, the City received \$26,864,812 in grant funds from the Department of Housing and Urban Development. These funds, together with over \$16 million in program income, have been spent on eligible activities to deliver programs, services and improvements to the community.

Target Areas

Activities that do not meet a low-and moderate-income benefit must meet the other national objective, elimination of blight. To qualify under the blight objective, the City must meet the definition of blight under State law. Areas must be defined that exhibit physical signs of blight, and documentation must be maintained on the boundaries of the areas and conditions which qualified the area. The last study to identify these areas was done in 2010. The study describes the locations where building conditions require investment and improvement. The five areas that have been targeted for funding under this national objective are: Downtown, New Auburn, Union Street, Sandy Beach, and Hotel Road. The emphasis of the Consolidated Plan, however, is improving the inner city neighborhoods.

Programs/Projects

1. **Economic Opportunity:** Encourage commercial redevelopment and create employment opportunities for low- and moderate-income persons (Small Business Loan Program and Commercial Loan Program).
2. **Rehabilitation:** Maintain and upgrade the quality of housing, particularly in target areas, increase curb appeal, eliminate serious housing problems, increase/stabilize the tax base, provide an economic stimulus for local contractors and suppliers, eliminate lead hazards, and prevent properties from becoming blighting influences in the more densely populated neighborhoods (Residential Rehab Loan Program, Spot Rehab Loan Program, and Community Concepts Inc. Weatherization).
3. **Public Improvements:** Improve the quality of existing public facilities and improvements and increase access to open space (New Auburn River Trail, Shoe-maker Alley, Community Gardens, and Union Street Park).
4. **Public Services:** Anti-poverty programs to increase job skills and readiness/generally carried out by non-profits (Androscoggin Head Start & Child Care, family services; Literacy Volunteers of America/Androscoggin, literacy tutoring; Auburn Police Work with ME job opportunities for youth; Community Concepts/Bridges out of Poverty, job opportunities for adults; Homeless prevention programs Safe Voices and Tedford Housing, case management services.
5. **Code Enforcement:** Address deteriorating buildings by initiating inspections and addressing violations in Downtown, New Auburn and Union Street Target Areas.
6. **Administration:** Implement the Consolidated Plan, tracking benchmarks, and reporting on progress; prepare Annual Plan and budget, facilitate citizen participation, coordinate activities with funder, Department of Housing and Urban Development, monitor performance and project files; financial analysis, project management; review financial reports and control expenditures; monitor non-profit sub-recipient agencies; and manage \$4.6 million loan portfolio.

Home Investment Partnerships Program

The HOME Investment Partnerships Program was created by the Federal government in 1990. Since the City does not have the required population to qualify for the HOME Program as an entitlement community, HOME funds were available in this community through Maine Housing. In 2001, the Cities of Auburn and Lewiston requested leave of Maine Housing's HOME Program so that we could structure our own program. We created the Auburn-Lewiston Consortium in 2002. Through a series of steps we became eligible for our own allocation of HOME funds.

The objective of the HOME Investment Partnerships Program is to "strengthen public-private partnerships and to expand the supply of decent, safe, sanitary, and affordable housing with primary attention to rental housing, for very low-income and low-income families."

There are four types of activities that HOME funds can be used for: rehabilitation and preservation, homeownership, development of rental housing, and tenant based rental assistance. 100% of these funds must benefit low-income families. The City has participated in all four of these activities and currently operates three programs funded with HOME program dollars.

Since 2002 the Consortium receives over \$7 million dollars from Department of Housing and Urban Development of which Auburn received \$3,671,842 and Lewiston received \$3,390,236. As the lead agency, Auburn retains 3% of the grant for its administrative oversight, and the remaining funds are divided evenly.

Programs/Projects

1. **Rehabilitation:** Maintain and upgrade the quality of housing, particularly in target areas, increase curb appeal, eliminate serious housing problems, increase/ stabilize the tax base, provide an economic stimulus for local contractors and suppliers, eliminates lead hazards, and prevent properties from becoming blighting influences in the more densely populated neighborhoods. Properties must meet Auburn's Housing Standards.
2. **Home Buyer:** Makes home ownership affordable to low income households and increase owner occupancy in target areas. Properties must meet Auburn's Housing Standards.
3. **Rental:** Assist owners or sponsors to develop new affordable rental housing. Rental units must meet the new construction code adopted by the City.
4. **Tenant-Based Rental Assistance:** Help homeless or at-risk persons become housed in modest rental units through security deposit assistance. Properties must meet HUD's Housing Quality Standards.
5. **Administration:** Same as Community Development Program plus lead Auburn Consortium; encourage private/public partnerships; monitor housing projects (both Auburn and Lewiston); and manage \$2 million loan portfolio.

Lead Hazard Reduction Program

This federal program provides a grant to eliminate the hazards caused by lead-based paint.

Lead Projects

1. **Rehabilitation:** Eliminate the hazards from lead-based paint.
2. **Lead Testing:** Screen children for elevated lead blood levels.
3. **Education:** Train landlords, tenants, and homeowners on the dangers of lead poisoning and what they can do to minimize risks.

MISSION:

To make Auburn a better place to live. This is done by providing high quality projects, programs and services to meet the needs to low-and moderate-income residents.

CONSOLIDATED PLAN:

The City is required to adopt a Consolidated Plan, a 5-year strategic plan for the Community Development Program. The Consolidated Plan process is built upon community development initiatives that are planned from the bottom up and community driven. As such, the process relies on empowering local residents. This helps to give them a voice in the future of their neighborhoods. The engagement of citizens is accomplished through the implementation of a Citizen Participation Plan.

FY2015-19 CONSOLIDATED PLAN:

The Consolidated Plan process is directed by the Department of Housing and Urban Development. The approach attempts to look at problems and resources so that people and government can work together. A committee of 16 residents studied the conditions, established strategies for the 5-year period, and determined performance benchmarks for measuring progress. These strategies are intended to be the driver for Community Development and HOME activities. High priority goals are support people in their efforts to transition out of poverty; prevent deterioration of housing stock; promote jobs and development; and make neighborhood streets safer and more walk-able. Medium priority goals are prevent homelessness; increase owner occupancy; and improve parks and establish community gardens. Low priority goals are support fair housing and increase housing construction.

FY2010-14—CONSOLIDATED PLAN PROGRESS:

Each year the Community Development Department completes an annual report, the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is an assessment of performance towards meeting the 5-year goals. Below are the accomplishments of the first four years towards meeting the objectives of the 2010-2014 Consolidated Plan. Most of the objectives are on target with the exception of assisting with home purchases and exterior building improvements.

Below is an assessment of the accomplishments against the goals identified in the City of Auburn 2010-2014 Consolidated Plan. Accomplishments at the end of the fourth year should be at approximately 80% of the production goal.

2010-2014 Consolidated Plan Goals and Accomplishments

Goal: Quality Affordable Housing/Auburn

Activity:	5 Year Objectives	Ongoing Total	Percentage of Goal Met
a. owner and rental units rehabilitated	280	302	107%
b. owner and rental units made lead safe *	80	197	246%
c. buyers assisted to purchase home	35	11	31%
d. new units of affordable family rental housing (HOME)	40	28	70%
e. 10 units of supportive rental housing of the homeless (HOME)	10	6	60%
f. 75 owners assisted to heat their homes	75	82	109%
g. Homeless or at-risk of homelessness assisted with security deposits (HOME)	100	89	89%
h. Total	620	715	115%

Goal: Quality Affordable Housing/Lewiston

Activity:	5 Year Objectives	Ongoing Total	Percentage of Goal Met
a. owner units rehabilitated	20	4	20%
b. buyers assisted to purchase home	10	0	0%
c. new units of affordable family rental housing (HOME)	40	53	133%
d. 10 units of supportive rental housing of the homeless (HOME)	10	10	100%
e. Homeless or at-risk of homelessness assisted with security deposits (HOME)	100	37	37%
f. Total	180	104	57%

GOAL: Attractive Neighborhoods/Auburn

Activity:	5 Year Objectives	Ongoing Total	Percentage of Goal Met
a. Improved streetscapes/ sidewalks & landscaping	10,000 Lf	7,115 Lf	71%
b. Building exteriors improved	50 Bldgs.	15 Bldgs.	30%
c. Substandard housing demolished	15 units	20 units	133%

GOAL: Economic Opportunity/Auburn

Activity:	5 Year Objectives	Ongoing Total	Percentage of Goal Met
a. Business exteriors improved	10 Bldgs.	0	0%
b. Business assistance loans	2	3	150%

GOAL: High Quality of Life/Auburn

Activity:	5 Year Objectives	Ongoing Total	Percentage of Goal Met
a. Children, Youth & Families/Households	1,500	1,034	69%
b. Individuals	600	1,582	264%
c. Homeless Individuals	400	466	117%
d. Neighborhood Community Building Initiative	1	1	100%
e. Total	2,501	3,586	143%

ANNUAL ACTION PLAN:

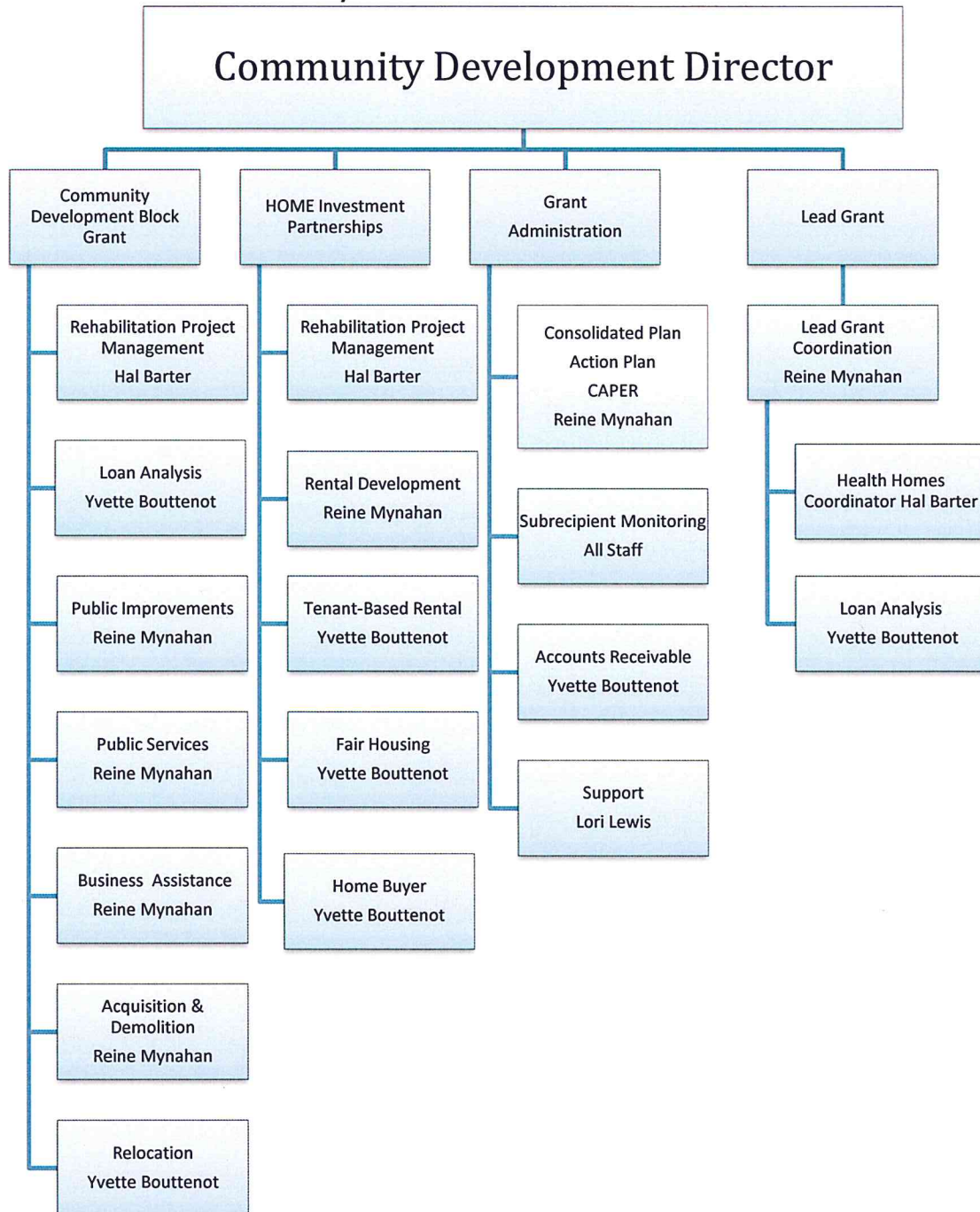
Preparation of the annual budget involves a similar process to establishing a Consolidated Plan. The proposed action plan is reviewed by a citizen's group with recommendations forwarded to the City Council. The schedule for this year's Annual Action Plan is as follows:

<u>ACTIVITY</u>	<u>DATE</u>
CAC Meeting	March 5
Workshop with City Council	March 16
Public Notice - AP Availability & Comment Period Begins	March 25
Public Hearing with City Council	April 6
Comment Period Ends	April 25
Adoption by City Council	May 4
Submission Deadline	May 15

STAFFING

Community Development and HOME budget supports 2.6 full-time professional positions, .5 administrative support, and 1.15 full-time professional code enforcement positions

ORGANIZATIONAL CHART/RESPONSIBILITIES



FIVE-YEAR BUDGET HISTORY:

<u>Description</u>	<u>FFY 2010 Actual</u>	<u>FFY2011 Actual</u>	<u>FFY2012 Actual</u>	<u>FFY2013 Actual</u>	<u>FFY2014</u>
Community Development	\$1,498,847	\$1,067,522	\$1,041,418	\$1,110,780	\$1,110,780
CDBG-R	\$115,347	\$0	\$0	\$0	0
HOME Investment Partnerships	\$630,134	\$422,988	\$516,842	\$617,259	924,253
Urban Development Action Grant	\$511,268	\$511,268	\$161,268	\$80,846	0
Neighborhood Stabilization – I	\$490,000	\$93,424	\$61,341	\$20,835	0
Neighborhood Stabilization – 3	\$511,268	\$850,000	\$547,109	\$31,135	0
Lead Based Paint Hazard Control	\$605,000	\$429,325	\$5,500	\$3,500	0

BUDGET DRIVERS:

- 1. Federal Regulations:** The federal regulations of the Community Development and HOME Programs mandate specific processes that must be followed for funded activities. These additional layers add administrative time to the implementation of the activity. Some of the requirements are: Environmental Review procedures; compliance with Davis-Bacon/Labor Standards; compliance with Uniform Relocation Act; Housing Standards; CHDO requirements; acquisition mandates; Section 3 job requirements; documenting compliance with national objectives; income verification; documenting jobs/economic development projects; documenting for social service contracts; compliance with Lead-Based Paint regulations; debarred contractors; Intergovernmental Review requirements; and Fair Housing/affirmative action requirements.
- 2. Funding:** In the past few years, Federal allocations have dropped. The Community Development budget has decreased from \$624,963 in 2008 to \$521,295 in 2015, and the HOME budget went from \$555,385 to \$332,327. The two Neighborhood Stabilization Grants are now fully spent, but we now will share a \$3.4 million Lead Hazard Control Grant with the City of Lewiston.
- 3. Salaries:** Staffing levels will drop slightly again this year. We will continue to share the services of the Housing Coordinator. Hal will spend 60% of his time working on Community Development activities including conduction Healthy Homes assessments for both Auburn and Lewiston where the Lead Grant will cover that portion of his salary, and 40% on Code Enforcement.
- 4. Monitoring:** All programs/projects with outside agencies will have two party agreements and require extensive monitoring. This includes social service agencies and projects under the HOME Program, including those of the City of Lewiston.

GOALS AND OBJECTIVES:

The 2015-19 Consolidated Plan will establish the data to measure success of the policies and programs of the Community Development Program.

MANAGEMENT PERFORMANCE MEASURES:

PERFORMANCE MEASURES	GOALS	DATA	DATA
Improve upon timing of loan closings to occur within 120 days of application date for 50% of the applications	Track progress on applications on a spreadsheet and review at weekly staff meetings. Discuss and address impediments to progress.	FFY2013 (Current Year) 2 loans 60-90 days 1 loans 90-120 days 6 loans 120+ days	FFY20104 7 loans closed 5 loans 60-90 days 1 loan 90-120 days 1 loan 120+ days
Complete draw downs within 30 days of end of quarterly period Complete the final drawdown of the fiscal year by August 5th.	Enter projects and activities on a continual basis. Initiate drawdown by the 15 th of the month following the quarterly period and complete drawdown between the 20 th and 30 th . Work with Finance Department to get year-end adjustments recorded by end of July.	FFY2013 (Current Year) First Drawdown 36 days after quarter end; Second Drawdown 51 days after quarter end Year end Drawdown August 9 th	Drawdowns have been held up by the Department of Housing and Urban Development.
Zero HUD monitoring findings and fewer than 3 concerns	Review last monitoring letter and Standard Operating Procedures. Review files against checklists to be sure all documentation is in place. Make sure all financial reconciliations are complete.	FFY 2011 7 Findings and 3 concerns	FY2014 7 findings and 4 concerns All of the concerns have been corrected and 5 of the findings have been corrected. The remaining 2 are in the hands of City of Lewiston
100% expenditure of annual weatherization contract	Work with Director of Social Services to seek weatherization program applicants. Make referrals to Community Concepts and follow up every 2 weeks until funding is committed. Increase marketing of program.	FFY2012 Benchmark: 15 Accomplished: 2 FFY2013 to date Benchmark: 10 Accomplished: 2	FFY2014 Benchmark: 10 Accomplished: 3 closed and applications for the remainder are in process

POLICY PERFORMANCE MEASURES:

PERFORMANCE MEASURES	GOALS	DATA	DATA
Housing projects that meet Housing Standards after rehab will increase or stabilize the tax base.	To be determined. Staff will incorporate a performance measure to evaluate the effect of rehab program improvements on the tax base as a part of the 2015-19 Consolidated Plan/Citizen's Advisory Committee process.	To be determined.	Goals of the Consolidated Plan have been identified. Performance measures not yet established.
Improve positive indicators of a healthy neighborhood in Downtown, New Auburn and Union Street by 10% in a five year period.	Solicit target area neighborhood concerns in Consolidated Plan study phase. Evaluate concerns and establish positive and negative indicators of neighborhood health. Work with Citizen's Advisory Committee to establish goals, objectives and benchmarks to improve the health of neighborhoods in Downtown, New Auburn and Union Street Target Areas. Coordinate annual budgets with neighborhood health measures. Establish measuring tool and evaluate after years 3 and year 5 of Consolidated Plan.	To be determined.	Coordinated work with Bates College seniors to determine concerns of neighborhoods. Worked with CAC to establish objectives and benchmarks.
Improve appearance of 5 target area residential properties and 3 commercial properties	Integrate curb appeal improvements into Residential and Commercial Rehab programs. Amend program policies, add screening criteria to assure significant exterior improvements are undertaken.	FFY2013 (Current Year) 7 residential properties No commercial	FFY2014 3 residential properties: 18, 24 and 29 Laurel Avenue No commercial properties (many more are on hold awaiting Lead grant funds)
Reduction of blight in target areas	Demolish 1 dangerous building/ create a buildable lot. 100 units code violations corrected	FFY2010-to date 27 units demolished FFY2013 (Current Year) 71 violations corrected	FY2014 4 buildings will be demolished by year end 42 units inspected for code violations

RESOURCES

RESOURCES

Community Development Block Grant

New Community Development Grant	\$	521,295.00	
Anticipated Program Income	\$	254,750.00	
Carry Over Funds	\$	220,607.00	
Reprogrammed Funds	\$	46,250.00	
Subtotal			\$ 1,042,902.00

HOME Investment Partnerships Program

New HOME Grant	\$	172,810.00	
Anticipated Program Income	\$	62,800.00	
Carry Over & Reprogrammed Funds	\$	274,521.00	
Subtotal			\$ 510,131.00

TOTAL FUNDS AVAILABLE			\$ 1,553,033.00
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**COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM BUDGET**



City of Auburn
Community Development Block Grant
Federal Fiscal Year 2015

	FY2014 Budget As Amended	Proposed FY 2015 Budget
Planning and Administration		
General Administration	\$85,000	\$100,000
Project Delivery Costs/Housing	\$70,000	\$80,000
Consolidated Plan	\$23,000	\$0
Goods and Services	\$28,200	\$28,200
Youth Study	\$20,000	\$0
Community Gardens	\$5,000	\$0
Support Fair Housing and Increase Housing Choice		
Fair Housing	\$5,000	\$2,000
Sub Total	\$236,200	\$210,200
Promote Jobs and Development		
Small Business/Commercial Loan Program	\$231,000	\$80,000
Sub Total	\$231,000	\$80,000
Prevent Deterioration of Housing Stock		
Rehabilitation Loan Program	\$230,000	\$247,666
Lead Testing/Clearance/Training	\$5,000	\$5,000
Community Concepts Weatherization	\$41,500	\$24,900
Code Enforcement	\$80,000	\$81,000
Sub Total	\$356,500	\$358,566
Improve Parks and Establish Community Gardens		
New Auburn River Trail	\$222,000	\$35,000
Edward Little Park	\$15,500	\$0
Shoe-Maker Alley Improvements	\$15,500	\$15,500
Municipal Beach	\$53,787	\$0
Wi-Fi	\$25,500	\$0
Walton School Outdoor Center	\$9,650	\$0
Union Street Lighting/Play Structure		\$180,000
Community Garden		\$20,000
Sub Total	\$341,937	\$250,500
ACQUISITION & DEMOLITION		
	\$70,034	\$0
Sub Total	\$70,034	\$0
Make Neighborhood Streets Safer and More Walkable		
Sidewalk Project	\$0	\$65,636
Sub Total	\$0	\$65,636
Support People in their Efforts to Transition Out of Poverty		
Androscoggin Head Start/Family Advocacy	\$8,500	\$8,500
Auburn Recreation Department & Scholarships	\$25,500	\$0
Literacy Volunteers of Androscoggin County/Adult	\$9,000	\$8,635
Heating Assistance Loan Program	\$24,500	\$0
Good Neighbor Start-up	\$4,500	\$0
Catholic Charities/Search	\$3,000	\$0
Seniors Plus/Meals	\$4,500	\$0
PAL/Youth Diversion	\$20,500	\$0
Auburn Police Department/Work with ME	\$0	\$33,750
Community Concepts/Bridges out of Poverty	\$0	\$9,115
Prevent Homelessness		
Safe Voices / Social Services	\$6,000	\$11,000
Tedford Housing & Support Services for Homeless	\$4,500	\$7,000
Sub Total	\$110,500	\$78,000
Total Budget	\$1,346,171	\$1,042,902

**COMMUNITY DEVELOPMENT PROGRAM
BUDGET DESCRIPTIONS**

FFY2015 COMMUNITY DEVELOPMENT BUDGET DESCRIPTIONS

STRATEGY: SUPPORT FAIR HOUSING AND INCREASE HOUSING CHOICE

1. Fair Housing **Proposed Budget: \$2,000**

Description: Implementation of the Fair Housing strategies identified in the Analysis of Impediments to Fair Housing Choice report.

The Cities of Auburn and Lewiston will be undertaking fair housing activities to raise awareness of Fair Housing Laws. Based on the Analysis of Impediments to Fair Housing Choice Report completed in 2013 the Cities have identified the following activities to be undertaken on an annual basis: 1) a series of landlord and tenant workshops, this year's topic will focus on disability rights & policies; 2) school outreach - poster contest for 8th graders with winners being selected for a fair housing calendar; 3) distribution of basic information on tenant housing rights; 4) identify obstacles to Sharia lending and inform New Mainers of housing opportunities. All activities will be done in collaboration with the Cities of Auburn and Lewiston's Community Development Departments and the Auburn and Lewiston Housing Authorities.

Anticipated Outputs: 1 tenant training
1 landlord training

STRATEGY: PROMOTE JOBS AND DEVELOPMENT

2. Economic Development Programs **Proposed Budget: \$80,000**

Small Business Loan Program

Description: Funds will be used to provide loans to small businesses or to business start-ups who will locate in Auburn.

This program helps existing small businesses, 5 or fewer employees, or business start ups with capital for equipment or inventory purchase, working capital or building improvements. The program offers a source of low-interest financing that will help to create jobs in the community, primarily for low- and moderate-income persons.

Commercial Rehabilitation Loan Program

Description: Funds will be used to provide loans to businesses for building renovations in the Union Street, Downtown, and New Auburn Target Areas.

This program helps to create or retain jobs and eliminating blighting influences by providing businesses with a source of low interest financing to encourage commercial development.

Anticipated Outputs: 2 Commercial loans
2 Small Business loans

STRATEGY: PREVENT DETERIORATION OF HOUSING STOCK

3. Rehabilitation Loan Program **Proposed Budget: \$247,666**

Description: Funds will be used to provide loans under the Rehabilitation Loan Program to upgrade residential buildings, increase curb appeal, address code violations, weatherize homes, and to provide a loan match to the Lead Hazard Reduction Grant. The Rehabilitation Program helps to maintain and upgrade the quality of housing, particularly in targeted areas and assists low-income property owners and investors with their housing problems. The program also helps to increase or stabilize the tax base, provides an economic stimulus for contractors and suppliers, eliminates lead hazards, and prevents properties from becoming blighting influences in the more densely populated neighborhoods.

Anticipated Outputs: 8 units with health and safety repairs
8 units with whole house/curb appeal improvements
33 units lead eliminated
9 units code enforcement repairs

4. Lead Testing and Clearance **Proposed Budget: \$5,000**

Description: To provide funds to cover the cost of performing lead clearances for rehabilitation projects. These funds will be used only for projects where there are no Lead Grant funds.

All rehabilitation projects must now comply with strict lead requirements to reduce the hazards caused by lead-based paint. One of the requirements imposed by Title X is that a property that is rehabilitated with federal funds must be lead safe that is documented through a clearance test. These funds pay for the contractor to take samples and have the sample analyzed by a certified lab.

5. Community Concepts, Inc. Weatherization
Proposed Budget: \$24,900

Description: Funds will be used to weatherize homes and pay for a portion of the program salary expense.

Funds will be used by Community Concepts, Inc. to weatherize 6 homes. This weatherization program is more extensive and includes wall and ceiling insulation, windows, doors, basement, etc. An assessment is done to determine payback and only improvements which have a reasonable payback. This program leverages an amount that is greater than 100% of our funds through a Department of Energy grant that would not come to our community without this funding.

Anticipated Outputs: 6 units weatherized

6. Code Enforcement
Proposed Budget: \$81,000

Description: Funds will be used to cover salary costs for two Code Enforcement officers of the City of Auburn.

Code enforcement efforts will be directed in three target areas, Downtown, New Auburn and Union Street. This year the focus of the code enforcement effort will transform from control vacant and dangerous buildings and nuisance complaints to an expansion of code enforcement efforts to improve the overall condition of the housing stock. This will include coordinating building improvements, some of which will come through the City's Rehabilitation Program.

Anticipated Outputs: 100 buildings inspected
25 buildings with health and safety violations repaired/private funds
9 buildings with health and safety violations repaired/public funds

STRATEGY: IMPROVE PARKS AND ESTABLISH COMMUNITY GARDENS

7. New Auburn River Trail
Proposed Budget: \$35,000

Description: This is the final installment towards creating a park/trail in New Auburn. Improvements to this park will be funded by other sources.

A Request for Proposals has been written soliciting the services of a consultant to provide engineering/landscape architectural services to design improvements for the area. We anticipate being short this amount of funds towards the estimate for design services. To date, three properties have been purchased, two demolished and all tenants have been relocated from the

buildings. The last of the buildings, 14 Second Street, is currently being tested for hazardous materials. Once cleared, it will be slated for demolition.

The park will include a walking trail along the Androscoggin River and other park amenities.

Anticipated Output: 1 park design

8. Union Street Park Improvements/PAL Area

Proposed Budget: \$180,000

Description: Funds will be used to install lighting throughout the PAL service area and Union Street Park in an effort to increase park utilization and reducing crime in this neighborhood.

Anticipated Outputs: Install 26 poles/lights throughout the park from Dennison to Union Street
Install 1 play structure

9. Community Gardens

Proposed Budget: \$20,000

Description: Funds will be used to establish one vegetable garden in one of the target areas.

The Community Development Department is partnering with St. Mary's Nutrition Center in planning for this project. Several sites are under consideration in the three target areas. Community gardens provide an opportunity for people to come together to grow their own food and celebrate their community. This will encourage people to improve their health, stretch their food dollars, learn about growing vegetables, and have a place where neighbors can meet to engage in a positive way. Gardeners will have an opportunity to sign up for a gardening plot, establish rules for managing the gardens, learn how to grow crops, and help with managing the site.

Anticipated Output: install one community garden

STRATEGY: MAKE NEIGHBORHOOD STREETS SAFER AND MORE WALKABLE

10. Sidewalk Project

Proposed Budget: \$65,636

Description: This budget is an installment towards a larger project to be funded next year.

This year Community Development staff will work with the City's Engineering Department to conduct neighborhood meetings to determine where the sidewalk improvement funds identified in the 2015-2019 Consolidated Plan should be spent. The first project will be fully funded in FY2016.

Anticipated Output: Planning and design of one sidewalk project subject to City Council approval of matching bond funds

SUPPORT PEOPLE IN THEIR EFFORTS TO TRANSITION OUT OF POVERTY

11. Androscoggin Head Start and Child Care

Request: \$13,500

Proposed Budget: \$8,500

Project Description: Funds would provide social services for families enrolled in head start at Webster School.

Strategy: Support low-income adults to successfully provide for themselves and their families through education and development of employment skills including mentoring, work readiness, and job training programs

Services are available to economically disadvantaged children whose parents are working or in job training. These services assist families in meeting their basic needs, provide parent training, provide information and referrals, develop a strategy to maintain or attain economic independence, and provide crisis intervention. These services facilitate families' efforts to maintain or obtain financial independence from assistance and help children achieve school readiness.

Anticipated Output: 26 Auburn families

12. Literacy Volunteers of America/Androscoggin

Request: \$8,635

Proposed Budget: \$8,635

Project Description: Funds will be used to help recruit, train and support volunteers to provide tutoring to illiterate adults and families.

Strategy: Support low-income adults to successfully provide for themselves and their families through education and development of employment skills including mentoring, work readiness, and job training programs

The Adult Literacy Program provides one-on-one tutoring for reading, writing, and basic math for adults and families in Androscoggin County who are at the lowest two literacy levels. They also offer one-on-one tutoring for English speakers of other languages. The focus is to help adults with low literacy skills and immigrants gain critical reading, writing, and math skills that will help with employability.

Anticipated Output: 100 Auburn residents

13. Auburn Police Department

Request: \$45,000

Proposed Budget: \$33,750

Description: Work with ME Program. Auburn Police Department will work with Auburn School Department, The Career Center, and local business owners/tradesmen to provide soft skills and job specific skills to 105 at-risk and homeless youth between the ages 15-19.

Strategy: Focus on helping young people growing up in poverty to get the personal and educational skills needed to live a healthy and productive adult life by expanding programming for at-risk teenagers that helps them learn work skills, graduate from high school, and create youth apprenticeship opportunities with local businesses.

The budget covers hired staffing to coordinate this program, transportation for students to employing agencies, and job skill stipends for students who complete the program. This program also includes funding for materials for the Science thru Cooking Program taught at the PAL center and supplies for the PAL Center garden.

Anticipated Output: 90 Auburn youth

14. Community Concepts, Inc.

Request: \$12,500

Proposed Budget: \$9,115

Description: Pilot for Bridges out of Poverty program. Introduce the Bridges concepts by teaching the “Getting Ahead in a Just Getting by World” to Auburn residents, provide 8 weeks of case management and support to ensure success, recruit and train community members to mentor the graduating individuals. This request is for half of the funding for 10 persons, half of which will come from the City of Lewiston.

This is a pilot project to work with persons seeking General Assistance from Auburn’s Social Services office to instruct on life skills such as budgeting, goal planning, and controlling negative responses. Community Concepts will conduct the training consisting of 16 sessions. The training seeks to change how people think, moving away from the “immediate now” to the

“immediate future” on issues such as budgeting, paying rent, employment, and dealing with emotions.

Anticipated Output: 5 Auburn persons

PREVENT HOMELESSNESS

15. Safe Voices

Request: \$12,000

Proposed Budget: \$11,000

Project Description: Funds will be used to pay the shelter worker salaries to provide services to families experiencing domestic violence and homelessness to develop skills for self-sufficiency.

Strategy: Support homeless people first with housing, then with services to help them provide for themselves and their families through work readiness training and job skill development.

The shelter serves women and children who are victims of domestic violence. The 17-bed shelter is open 24 hours, 365 days each year with day and evening staff. Their clients are usually forced to leave behind most of their possessions and many lose their jobs when they come to the shelter. The ongoing case management services and connections to community resources helps them to increase their income and non-cash benefits for overall housing stability which helps to prevent the reoccurrence of homelessness. The shelter advocate will assist the family by developing self-sufficiency skills, connect them with resources such as work ready training and job skills.

Anticipated Output: 18 Auburn women and children

16. Bedford Housing

Request: \$7,750

Proposed Budget: \$7,000

Description: Funds will be used to pay for case management services for a supportive housing project in Auburn.

Strategy: Support homeless people first with housing, then with services to help them provide for themselves and their families through work readiness training and job skill development.

Bedford Housing operates a permanent supportive housing for formerly homeless single adults. Services will help these individuals to improve quality of life and remain living independently.

Without these services, many formerly homeless families fail to maintain housing. Tenants tend to have been homeless two or more times for an extended period of time. They typically have a disability and have frequent physical health challenges. Each person will be evaluated and have a plan of care. Additionally, the plan will identify opportunities to move towards a volunteering activity, academic courses or training.

Anticipated Output: 6 formerly chronically homeless persons

SOCIAL SERVICE APPLICATIONS THAT ARE NOT FUNDED

These applications are not funded. There were other proposals that better addressed the Consolidated Plan strategies.

Auburn Recreation Department

Request: \$40,000

Proposed Budget: \$0

Project Description: Funds will be used to provide scholarships to extremely-low and very-low income households who participate in Auburn's recreation programs.

Strategy 1: Focus on helping young people growing up in poverty to get the personal and educational skills needed to live a healthy and productive adult life by expanding programming for at-risk teenagers that helps them learn work skills, graduate from high school and create youth apprenticeship opportunities with local businesses.

Strategy 2: Support low-income adults to successfully provide for themselves and their families through education and development of employment skills including mentoring, work readiness, and job training programs

Seniors Plus

Request: \$10,000

Proposed Budget: \$0

Description: To provide nutritious meals to homebound older adults and adults with disabilities helping them to remain in their own homes as long as possible.

Strategy: Support low-income adults to successfully provide for themselves and their families through education and development of employment skills including mentoring, work readiness, and job training programs

Community Concepts Inc.

Request: \$5,000

Proposed Budget \$0

Description: Match children with adult, college and high school volunteer mentors to develop a positive relationship that has a direct and lasting effect on the lives of young people.

Strategy: Focus on helping young people growing up in poverty to get the personal and educational skills needed to live a healthy and productive adult life by expanding programming for at-risk teenagers that helps them learn work skills, graduate from high school and create youth apprenticeship opportunities with local businesses.

Boys & Girls Club of Southern Maine

Request: \$10,000

Proposed Budget: \$0

Description: 10 junior staff positions to help young people prepare for the future by participating in career development activities, discovering the importance of community service, building customer service skills and completing a “Boys & Girls Club” apprenticeship.

Strategy: Focus on helping young people growing up in poverty to get the personal and educational skills needed to live a healthy and productive adult life by expanding programming for at-risk teenagers that helps them learn work skills, graduate from high school and create youth apprenticeship opportunities with local businesses.

END OF COMMUNITY DEVELOPMENT BUDGET

**HOME INVESTMENT PARTNERSHIPS PROGRAM
PROGRAM BUDGET**

City of Auburn
HOME Investment Partnerships Program
Fiscal Year 2015

		FY2014	Director's
		<u>Budget</u>	Proposed
			FY2015
			Budget
PROGRAM ADMINISTRATION			
General Administration	\$	28,000	\$ 26,000
Project Delivery Costs	\$	42,000	\$ 25,000
Goods and Services	\$	2,500	\$ 2,500
Sub Total	\$	72,500	\$ 53,500
AFFORDABLE HOUSING			
Homebuyer Assistance	\$	80,000	\$ 75,000
Acquisition/Rehab 132 Hampshire Street	\$	115,000	\$ -
Special Project/Homebuyer			\$ 132,881
Homeowner Rehabilitation	\$	226,645	\$ 80,000
Security Deposits	\$	15,655	\$ 18,750
Rental Set-Aside			\$ 150,000
Sub Total	\$	437,300	\$ 456,631
TOTAL BUDGET	\$	509,800	\$ 510,131

**HOME INVESTMENT PARTNERSHIPS PROGRAM
BUDGET DESCRIPTIONS**

FFY2015 BUDGET DESCRIPTIONS

STRATEGY: INCREASE OWNER OCCUPANCY

1. Homebuyer Assistance

Proposed Budget: \$75,000

Project Description: Funds will be used to provide a 2 to 1 grant for down payment assistance and an interest-free amortized loan to make housing affordable for income eligible applicants.

Anticipated Output: 5 households assisted to purchase a home

2. Special Project/Homebuyer

Proposed Budget: \$132,881

PROJECT DESCRIPTION: Funds will be used as part of a special homebuyer project which has not yet been defined. Funds could be used to acquire and renovate a property for the purpose of homeownership. The project could also be conversion of rental housing to homeownership.

Anticipated Output: 1 household assisted to purchase a home

STRATEGY: PREVENT DETERIORATION OF HOUSING STOCK

3. Homeowner Rehabilitation

PROPOSED BUDGET: \$80,000

PROJECT DESCRIPTION: Funds will be used to provide interest-free amortized loans for housing improvements of owner-occupied income-eligible households.

Anticipated outcome: 4 households assisted with whole house/curb appeal improvements

STRATEGY: PREVENT HOMELESSNESS

3. Tenant Based Rental Assistance/Security Deposit Program

Proposed Budget: \$18,750

Project Description: Funds will be used to provide interest-free loans to pay the security deposit for income eligible households who are homeless or at risk of homeless and will receive a housing voucher from Auburn Housing Authority.

Anticipated Outcome: 25 households

STRATEGY: SUPPORT NEW HOUSING CONSTRUCTION

4. Rental Set-Aside

Proposed Budget: \$150,000

Project Description: Funds are reserved for non-profits or for-profits for developing affordable rental housing. The project may be new construction or substantial rehabilitation of an existing building. Funds will be made available to housing developers who can leverage substantial funds through a successful application through Maine Housing. HOME funds may be leveraged with Low Income Housing Tax Credits, State of Maine HOME funds, or McKinney-Vento funds.

END OF HOME BUDGET

APPENDIX A
MINUTES TO CITIZEN'S ADVISORY COMMITTEE MEETING

MEETING RECORD

Citizen Advisory Committee Meeting March 5, 2015

CAC in Attendance: Lisa Cote, Peter Flanders, Kelli Aiken Flynn, Belinda Gerry, Rob Kilgore, Larry Pelletier, Tom Poulin, Doris Russell, Theresa Smith, Judy Webber and Rick Whiting

Staff: Reine Mynahan and Lori Lewis

I. Welcome

II. Budget Presentation

Reine presented the Community Development Block Grant and HOME Program budget recommendations to the committee. Auburn/Lewiston has received a lead grant of \$3 million. Lewiston will be the lead agency in the application. The funds proposed in the CDBG budget include the lead grant.

Program	PROPOSED CDBG BUDGET FY 2015	Citizen Advisory Group Comments
PLANNING & ADMINISTRATION		
General Administration	\$100,000	
Project Delivery Costs/Housing	\$80,000	
Goods & Services	\$28,200	
SUPPORT FAIR HOUSING & INCREASE HOUSING CHOICE		
Fair Housing	\$2,000	
ECONOMIC DEVELOPMENT		
Small Business/Commercial Loan Program	\$80,000	
PREVENT DETERIORATION OF HOUSING STOCK		
Rehabilitation Loan Program	\$247,666	This amount includes funds for health and safety, curb appeal, and repairs to buildings sited by code enforcement.
Lead Testing, Clearing & Training	\$5,000	Amount is to help pay for lead testing for projects that are not part of the Lead Grant Program.
Community Concepts Inc Weatherization	\$24,900	This is for 6 Units of Poverty level to Low/Mod income families
Code Enforcement	\$81,000	Covers 1 ½ salaries, so that they can get out and look at building not just because of complaint based inspections.

IMPROVE PARKS & ESTABLISH COMMUNITY GARDENS		
New Auburn River Trail/Parking Lot	\$35,000	Final Installment toward creating a park and the City will be applying for a grant to help cover the cost of the building of the park.
Union Street Lighting/Play Structure	\$180,000	The break down is \$130,000 for lighting and \$50,000 for play area.
Community Garden	\$20,000	Working with St. Mary's Nutrition Center. They are looking at what areas are really committed to actually use and support a garden.
NEIGHBORHOOD STREET SAFER & MORE WALKABLE		
Sidewalk Project	\$65,636	Project will start next year, possibly connecting the area parks.
SUPPORT PEOPLE IN THEIR EFFORTS TO TRANSITION OUT OF POVERTY		
Androscoggin Head Start/Family Advocacy	\$8,500	Provide social services for families enrolled in head start at Webster School
Literacy Volunteers of Androscoggin County/Adult Literacy	\$8,635	Will provide tutoring to illiterate adults and families
Auburn Police Department/Work with ME	\$33,750	Will be working with local businesses to help provide soft skills and job specific skills to 105 at-risk and homeless youth between the ages of 15-19.
Community Concepts/Bridges out of Poverty	\$9,115	Pilot program to work with 5 Auburn households seeking General Assistance, instructing them in life and work skills to help them enter the job market.
PREVENT HOMELESSNESS		
Safe Voices/Social Services	\$11,00	Help support workers for families that have experienced domestic violence.
Tedford Housing/Support Services for Homelessness	\$7,000	Will be used to help support a case manager for housing project in Auburn.
	HOME BUDGET	
PROGRAM ADMINISTRATION		
General Administration	\$26,000	
Project Delivery Costs	\$25,000	
Goods and Services	\$2,500	
AFFORDABLE HOUSING		
Homebuyer Assistance	\$75,000	CD Office offers credit counseling and debt management to help people prepare for home ownership.
Acquisition/Rehab 132 Hampshire St	\$0	
Special Project/Homebuyer	\$132,881	Could be used for another acquisition and rehabilitation project, or any other homebuyer project that may arise
Homeowner Rehabilitation	\$80,000	Repairs to owner-occupied properties/generally tied in with homebuyer
Security Deposits	\$18,750	Helping people who are homeless or at risk of homelessness to get into an apartment.

Rental Set-Aside	\$150,000	For any projects that are successful in obtaining Low Income Housing Tax Credits in the coming year.
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Other comments/questions:

There were four public service programs that applied but not selected to receive funds. They are good programs but did not meet the conditions identified in the anti-poverty and homeless strategies.

What can be done about the mold issues—can it be part of the home inspections? At this time there is not ordinance regarding mold. It is something that could be recommended to the City Council to change for code enforcement.

Can there be more police enforcement at the crosswalks on Main Street before more people get hurt? There will be two police officers dedicated to just these issues and they are to start soon.

The Committee will be getting a bound copy of the consolidated plan when adopted by the City Council.

Respectfully submitted,



Lori Lewis

Community Development Assistant

MEETING RECORD
CITIZENS ADVISORY COMMITTEE MEETING
MARCH 17, 2015

CAC in Attendance: Adam Lee, Lisa Cote, Peter Flanders, Kelli Aiken Flynn, Belinda Gerry, Larry Pelletier, Tom Poulin, Doris Russell, Theresa Smith, Rick Whiting, Joe Gray, Steve Letourneau, Adam Dow, and Rob Kilgore via telephone
Consultant: Frank O'Hara
Staff: Reine Mynahan

Welcome

Committee Chair Adam Lee welcomes all to today's meeting and explained tonight's task of reviewing the City Council's concerns.

Minutes of March 5, 2015

Review of meeting minutes of March 5, 2015

Motion by Larry Pelletier to approve the minutes of the meeting of March 5, 2014,
2nd by Rick Whiting

Vote: 13-0-0 in favor, motion carried

Discussion of City Council Meeting

The memo of Councilor Leroy Walker was distributed. People discussed the need for Committee members to be present at upcoming Council meetings so that Councilors can hear from them directly.

Discussion of City Council Comments

After much discussion, votes were taken on the following issues as they relate to the Consolidated Plan.

1. Should we have a higher priority for new housing construction?

Motion by Adam Lee to change from low priority to medium priority and clarify language to include substantial rehabilitation projects.

2nd by Rick Whiting

Vote: 8-4-0, motion carries

2. Should we have a preference for mixed income projects?

Motion by Kelli Aiken Flynn to include preference for mixed income in strategy for new housing construction

2nd by Adam Lee

Vote: 12-0-0, motion carries

3. Should we have a lower priority for homebuyer assistance?
No motion to change
4. Should we increase outputs for jobs and development?
No motion to change
Plan will note need to increase maximum loan amount in Small Business Program.
5. Should we require abutting landlords to partly pay for sidewalk and street improvements?
No motion to change
6. Should we broaden the eligibility for social service funds to include recreation scholarships?
Motion by Kelli Aiken Flynn to add an extra category under the anti-poverty strategy: **c. support recreational opportunities for pre-teens**
2nd Belinda Gerry
Vote: 2-12-0 Motion failed
7. Other Topics not part of the Consolidated Plan

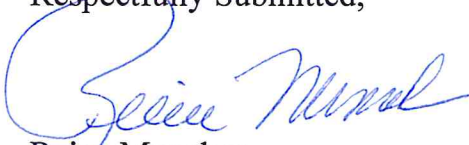
Roak Block to mixed income – no discussion

Voucher preference for the homeless – no discussion

Youth summer work opportunities or apprenticeship/mentoring in the public works program – this can be incorporated into the Work with Me program

Adjournment

Respectfully Submitted,



Reine Mynahan
Community Development Director



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: 3-23-2015

Author: Sue Clements-Dallaire

Subject: FY16 School Budget

Information: School Department staff will present the FY16 School Department Budget to Council.

City Budgetary Impacts: Budget

Staff Recommended Action: Discussion only

Previous Meetings and History: N/A

Attachments:



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: 3-23-2015

Author: Sue Clements-Dallaire

Subject: City Manager's FY 16 Budget Presentation

Information: Howard Kroll, Acting City Manager will present the FY16 budget in full.

City Budgetary Impacts: Budget

Staff Recommended Action: Discussion only

Previous Meetings and History: N/A

Attachments: FY16 Budget information will be handed out the night of the meeting.